



MEETING MINUTES
Board of Management Meeting
May 19/20 at 1:06 pm

Board Members in Attendance

Shane Murphy, Patrick Simmons, Matt Rolleman, Emily Dwornikiewicz, Nicholas Ermeta

Regrets

Omar Kaake, Mario Gonsalves, Mano Duggal

Staff in Attendance

Brian Kennedy, BIA Executive Director, Laura Pearce, City of Cambridge Liaison - Economic Development

Meeting Called to Order

The regular meeting of the Downtown Cambridge BIA was held online through Zoom. Shane Murphy, Vice-Chair welcomed everyone present and called the meeting to order at 1:06 pm and adjourned at 1:51 pm.

Disclosure of Interest

There were no disclosures of interest.

City Updates - Laura Pearce, Economic Development

- Lutz Street and Mill Street Reconstructions is tentatively set to start on May 25th.
- Main Street and Wellington Street parking lots will remain open.
- Dickson Street Reconstruction Survey is now completed as of May 18th. Still scheduled for 2021.
- Region is making some pedestrian enhancements on Water Street South. Three on-street parking spots will be lost. BIA to submit feedback.
- A water flushing step-by-step guide was circulated.
- Suspension of May parking permits in effect. June unknown at this time.
- Hanging baskets will be provided by the City of Cambridge in the core areas. Quantity unknown.
- 2020 security program to be carried out by the new City Clerk with the BIA's.
- Expansion of patios downtown are being reviewed from a City level to make it easier for businesses.

Moved by: Shane Murphy

Seconded by: Matt Rolleman

THAT we approve the closure of lower Main Street in principle for pedestrian-only access during the summer.

CARRIED

COVID-19 Business Resiliency Grant

Review of COVID-19 Business Resiliency Grant Guidelines, Application, and communications plan.

Moved by: Shane Murphy

Seconded by: Matt Rolleman

THAT The Downtown Cambridge BIA set aside \$15,000, a \$300 per business maximum, for the COVID-19 Business Resiliency Fund.

CARRIED

The following motion was raised and voted on over email prior to this month's meeting.

March 30, 2020

Moved by: Matt Rolleman

Seconded by: Shane Murphy

THAT The Downtown Cambridge BIA respectfully asks the City of Cambridge Council to suspend fees for monthly parking permit holders for the month of April 2020, and further suspensions assessed on a monthly basis. This request is in direct response to the negative financial impacts of COVID-19 on the Downtown Cambridge BIA community. We recommend a refund to be issued during the month(s) affected or, where appropriate on a case-by-case basis, an extension on annual permits be added at the end of the year equal to the timeframe of the suspension.

CARRIED

April 24, 2020

Moved by: Shane Murphy

Seconded by: Patrick Simmons

THAT we approve to spend \$2,576 +HST to contract Baber-Collins Security Services for the next four weeks.

CARRIED

Next Meeting Date

The next meeting will be Tuesday, June 16th, 2020 at 1:00 pm, Zoom Call.

Close of Meeting

Moved by: Shane Murphy

Seconded by: Matt Rolleman

THAT the May 19/20 meeting of the Downtown Cambridge BIA adjourns at 1:51 pm.

Downtown Cambridge BIA Vice-Chair

Downtown Cambridge BIA Recording Secretary